

**Town of Greenville  
Board of Selectmen**

**Minutes – March 27, 2024**

Call to order at 3:30 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Chairperson Carla Mary, Selectmen Kathleen McNamara and Margaret Bickford, and Town Administrator Tara Sousa.

**Motion by Selectman Bickford, 2<sup>nd</sup> by Selectman McNamara, to appoint Carla Mary as Chairperson.**

**Carla Mary accepted the nomination.**

**Motion carried with 3 in favor, none opposed.**

**Old Business**

**Sign Deed – 150 Overlook Drive**

The Selectmen reviewed the deed for the transfer of the tax-deeded mobile home at 150 Overlook Drive to the landowner, Greenville Estates Tenants Cooperative, Inc. The deed was executed by the Selectmen and notarized by the Town Administrator.

**New Business**

**Auditors Report for Tax Collector Transition**

The Selectmen reviewed the Report of the Accounts of Kathleen Valliere, Tax Collector, prepared by the Town's Auditors and required by RSA for the transition to a new Tax Collector. The Town Administrator noted that the Auditors were able to complete this work while here for our regular 2023 audit work.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Bickford, to accept the Report of the Accounts of Kathleen Valliere, Tax Collector, as of and for the period of January 1, 2024 through March 14, 2024, as prepared by Roberts & Greene, PLLC**

**Motion carried with 3 in favor, none opposed.**

**Travelers Boiler Inspections**

The Selectmen reviewed the biannual inspection reports, by Travelers Insurance, for the permitting of boilers and other pressure vessels at Town properties. The Town Administrator noted that, due to age, tanks at the Fire Station (for the whistle system) would not be permitted again. The need to keep the system at the Fire Station was discussed. Chairperson Mary requested the departments obtain pricing for replacements for further consideration of the matter.

**Water Sewer Rate Hearing**

Selectmen McNamara and Bickford noted potential personal conflicts for the proposed date of April 10<sup>th</sup>. The Selectmen agreed to reschedule the hearing to April 17, 2024. The Selectmen reviewed the revenue calculations for water and sewer rates. Chairperson Mary felt strongly that \$11.50 and \$34 per thousand respectively would be necessary to cover the budget and have any amount to fund the expendable trusts for capital planning and emergencies. The Selectmen discussed additions to the handout to better explain the reason for the increases to the public.

**Miscellaneous**

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Bickford, to enter nonpublic session at 3:57 p.m. pursuant to 91-a:3,II(d).**

**Motion carried by roll call vote: C. Mary, yes; K. McNamara, yes; M. Bickford, yes.**

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Bickford, to re-enter public session at 4:12 p.m., and to seal until related real estate matters are resolved.**

**Motion carried by roll call vote: C. Mary, yes; K. McNamara, yes; M. Bickford, yes.**

The Chair reported that the Town Administrator was directed to contact a property owner to determine if the property would be for sale in the near future.

Selectman McNamara confirmed she would remain on the Planning Board. Chairperson Mary and Selectman Bickford agreed to serve as representatives to the Joint Police Board.

Selectmen Bickford suggested a committee for Old Home Day. The Town Administrator expressed that she would welcome new leadership and/or assistance for that effort.

**Signature Folder**

**The Selectmen:**

- Reviewed, discussed, and approved minutes of the March 13, 2024 meeting.
- Reviewed, discussed, and approved a Purchase Order: Fire.
- Reviewed, discussed, and approved Pay Rates.
- Reviewed, discussed, and approved Recommittal Warrants.

**Motion by Chairperson Mary, 2<sup>nd</sup> by Selectman Bickford, to adjourn at 4:18 p.m.**

**Motion carried with 2 in favor, none opposed.**

Submitted by: Tara Sousa/Town Administrator

Approved by:

  
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Carla C. Mary/Chairperson  
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Kathleen J. McNamara/Selectman

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Kathleen J. McNamara/Selectman