

**Town of Greenville  
Board of Selectmen**

**Minutes – March 13, 2024**

Call to order at 3:30 p.m. in the Town Hall Meeting Room, 46 Main Street, Greenville. Present: Selectmen Douglas Reardon and Kathleen McNamara, and Town Administrator Tara Sousa.

**Old Business**

None

**New Business**

**Water Monthly Operating Report, Sanitary Survey**

The Selectmen reviewed the Water Monthly Operating Report, and a tri-annual Sanitary Survey Report from DES. There were no questions.

**Dunster Hill & 150 Overlook Drive Deeds**

The Town Administrator discussed that the deed for the transfer of the Dunster Hill Reservoir parcel was ready for signing, and that she was anticipating the deed for 150 Overlook Dr. from the Town Attorney within the next couple days.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectman McNamara, to approve the transfer by deed of Map 3 Lot 1 Sub 2, known as the Dunster Hill Reservoir, for \$0, to Marshall J. Cain, Trustee of the MJC Realty Trust.**

**Motion carried with 2 in favor, none opposed.**

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectman McNamara, to approve the transfer by deed of Map 1 Lot 70 Sub 150, to Greenville Estates Tenants Cooperative, Inc., for \$1, per the agreement signed 7/18/2023.**

**Motion carried with 2 in favor, none opposed.**

**Revise Trustee of Trust Fund Requests**

The Town Administrator explained that the Trustees of Trust Funds had disallowed two of the fund disbursement requests because they were not related to repair or maintenance of water and sewer equipment, so she had pulled invoices related to those types of expenses, and was requesting that they re-sign the request to acknowledge the revision. The Selectmen re-signed the Trust Fund Request forms.

**School Board Resignation**

The Selectmen reviewed a letter of resignation, effective immediately, received Monday, March 11, 2024 from Greenville School Board Representative Thomas Falter. The Town Administrator shared an email received from School Board Chair Rachel Anderson expressing hope that the Board would be able to act quickly to appoint a new member due to the important matters before the School Board, and an email from Steve Spratt indicating his interest in being appointed to the vacated position. The Town Administrator noted the previous procedure used by the Select Board when a vacancy occurred, and discussed the current challenges facing the School Board.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectman McNamara, to appoint Steve Spratt as Representative to the Mascenic School Board until the March 2025 Town Meeting.**

**Motion carried with 2 in favor, none opposed.**

**Avitar Abatement Recommendations**

The Selectmen reviewed recommendations by Avitar's Evan Roberge regarding two abatement applications.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectman McNamara, to abate the assessed value of Map 1 Lot 70 Sub 16 (Comeau) from \$53,800 to \$25,300.**

**Motion carried with 2 in favor, none opposed.**

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectman McNamara, to abate the assessed value of Map 1 Lot 70 Sub 187 (Nichols) from \$155,300 to \$133,900.**

**Motion carried with 2 in favor, none opposed.**

**Miscellaneous**

The Selectmen discussed the potential impact of the election on the proposed budgets for Town Clerk and Tax Collector, which would be up for approval at Saturday's Town Meeting, and wanted to understand the Clerk/Collector elect's intentions regarding full or part time hours, benefits, etc. They discussed potentially meeting on March 15<sup>th</sup> at 1:00 p.m., and requested the Town Administrator contact Ms. Horsley to see if she was available.

**Signature Folder:**

- Review, discuss, and approve minutes of the February 28, 2024 meeting.  
Minutes tabled due to 1 member abstaining.
- Reviewed, discussed, and approved Purchase Order: Executive.

**Motion by Selectman Reardon, 2<sup>nd</sup> by Selectman McNamara, to adjourn at 4:12 p.m.**

**Motion carried with 2 in favor, none opposed.**

Submitted by: Tara Sousa/Town Administrator

Approved by:

  
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Carla C. Mary/Chairperson

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Douglas A. Reardon/Selectman

  
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Kathleen J. McNamara/Selectman